

WEED UNION ELEMENTARY SCHOOL DISTRICT

Superintendent/Principal
Alisa Cummings

575 White Avenue
Weed, CA 96094
Phone: 530-938-2715
Fax: 530-938-2973
www.weedelementaryschool.com
District Office Phone 530-938-6103

Board Members
Michael Carpine
John Gaustad
Deborah Goltz
Garrett Greene
Debbie Moser

Weed Union Elementary School District Governing Board: Special Meeting March 17, 2020; 5:00 PM Weed Elementary School Gym Agenda and Order of Business

Public Agenda 5:00 PM

1. **Welcome/Roll Call/Pledge** 1

2. **Public Comment:** At this time we would like to invite and welcome persons wishing to address the Board on any item. In the interest of order and time, presentations from the public are limited to 3 minutes per person, per topic (limit of 20 minutes per topic)
 - 2.1. Items on the Agenda
 - 2.2. Items not on the Agenda

3. **Discussion Items**
 - 3.1. Update on School Closure and Emergency Preparedness 2 – 6

4. **Action Items**
 - 4.1. Approve Revision of the Academic Calendar for 2019-2020 to Reflect the Change to Spring Break 7 – 8
 - 4.2. Discuss and Adopt Possible MOU with CSEA and WCTA 9 – 13

5. **Board Comments** 14

6. **Adjournment** Time: _____

March 17, 2020

Weed Union Elementary School District

To: Governing Board Members

1. **Welcome/Roll Call/Pledge**

2. **Public Comment:** At this time we would like to invite and welcome persons wishing to address the Board on any item. In the interest of order and time, presentations from the public are limited to 3 minutes per person, per topic (limit of 20 minutes per topic)
 - 2.1. Items on the Agenda
 - 2.2. Items not on the Agenda

March 17, 2020

Weed Union Elementary School District

To: Governing Board Members

Subject: Board Agenda Item # 3.1 Update on School Closure and Emergency Preparedness

Discussion: Superintendent Cummings will share the plans in place and other possible emergency preparedness

Enclosure: Parent Letter

WEED UNION ELEMENTARY SCHOOL DISTRICT

Superintendent/Principal
Alisa Cummings

575 White Avenue
Weed, CA 96094
Phone: 530-938-2715
Fax: 530-938-2973
www.weedelementaryschool.com
District Office Phone 530-938-6103

Board Members
Michael Carpine
John Gaustad
Deborah Goltz
Debbie Moser
Garrett Greene

Dear families and friends,

We are moving into some very unknown and difficult times that are going to take community, state, federal, and international cooperation to address and overcome. Working together with neighboring school districts we will effectively take on these challenges.

After careful consideration and coordination among Butteville Union Elementary School District, Dunsmuir Elementary School District, Dunsmuir Joint Union High School District, Happy Camp Union Elementary School District, Mount Shasta Union School District, Siskiyou Union High School District, and Weed Elementary School District, we have decided to keep school open today. School will be closed tomorrow on Tuesday, March 17, and will remain closed through Monday, March 30. At this time, we are planning to have students return to school on Tuesday, March 31. We will communicate any change to this plan on our websites, messaging channels, and through local media.

During the closure it is important for students to practice universal precautions including hand washing for 20 seconds with soap and lots of friction, using hand sanitizer when hand washing is not feasible, covering the mouth and nose when coughing/sneezing, as well as practicing social separation.

On Thursday I, along with school officials from around the county, the county public health department and the county superintendent of schools held a public health meeting to discuss the COVID-19 and school preparedness. Public Health Department officials gave us an update and current status of the Coronavirus in Siskiyou County.

This included the following points:

- At the time of the meeting there are no diagnosed cases of COVID-19 in Siskiyou County.
- Mount Shasta and Yreka hospitals have COVID-19 tests and are beginning to test.
- County public health officials stated that COVID-19 is in the county and probably has been here for a while.
- School districts and county public health officials will make continuing decisions about school closures in collaboration as information from testing starts to become available.
- It is better to make decisions on the side of caution in order to "flatten the curve" for infection rate. Here is a good [article on the idea of flattening the curve](#).

From the information provided we are implementing the following interim measures:

- Closing schools On March 18 through Monday March 30. Students will have access to their school meal options during the closure. (see attached schedule for pick up of breakfast and lunch sacks for students).
- Canceling all athletic events, home and away, as well as practice during the duration of the closure. State CIF is meeting on Tuesday, March 17 to discuss statewide measures regarding athletics.
- Postpone all student field trips until further notice.
- Implement State of California gathering guidelines as follows:
 - Large gatherings that include 250 people or more should be postponed or canceled. This includes gatherings such as concerts, conferences, and professional, college, and school sporting events.
 - Smaller gatherings held in venues that do not allow social distancing of six feet per person should be postponed or canceled. This includes gatherings in crowded auditoriums, rooms or other venues.
- Develop a district plan to prepare for additional school closures that extend beyond March 30.

Information is changing by the moment and we will continue to work closely with the County Office of Education and health officials to develop plans and respond to this pandemic. We will keep you informed as we continue to gather information and develop plans. We need your help and ideas so please do not hesitate to email or call as you see or think of needed actions.

Sincerely,

A handwritten signature in cursive script that reads "Alisa Cummings".

Alisa Cummings

Weed Union Elementary School Superintendent/Principal

Breakfast and Lunch Bags for:

Tuesday, March 17- Friday, March 20 and Monday, March 30th

Breakfast and Lunch Sacks will be available to all WES and WHS students according to their meal program. If you would like a sack breakfast and lunch and please arrive at the bus stops for the times below. Please arrive at least five minutes early. If you are a Weed Elementary School parent and need more information on how to pick up lunches please contact the school office 938-2715 for Weed High School parents please call 938-4774.

8:05	LEAVE SCHOOL
8:07	HILLSIDE & COMO (SONS PARK)
8:08	NORTH DAVIS & STRINGTOWN
8:10	MERCANTILE
8:11	MAIN & DIVISION
8:12	INEZ & CLAY
8:13	LAKE STREET @ HILO TURNOUT
8:14	BOLES CREEK/MOUNTAIN VIEW APARTMENTS
8:20	DAKOTA COURT
8:21	SULLIVAN & TERRACE
8:22	DOLLAR AVENUE
8:23	COLLEGE & BEL AIR
8:24	SISKIYOU GARDENS
8:30	SISKIYOU & OREGON
8:31	OREGON & PHELPS
8:32	PHELPS & SOUTH WEED
8:34	SOUTH WEED MAILBOXES (2 STOPS)
8:37	BLACK BUTTE & KELLOGG (FRIENDLY/CAL-ORE)
8:38	SHASTINA & HIDDEN MEADOW
8:40	MONTGOMERY'S
8:43	MOTEL 6
8:47	ALAMO MAILBOXES
8:56	WAKEFIELD MAILBOXES
8:58	CRESTMORE MAILBOXES
9:00	MORRIS & PINE
9:00	MORRIS & JACKSON
9:01	CALIFORNIA & CENTER
9:02	408 CALIFORNIA (EMPTY LOT)
9:04	97 & EVERGREEN (Red-Light Exempt)
9:06	CARRICK & BITTER
9:07	FIRST & CENTRAL
9:08	97 & RAINBOW (Red-Light Exempt)

Breakfast and Lunch Bags for:

Tuesday, March 17- Friday, March 20 and Monday, March 30th

9:12	20604 BIG SPRINGS (G.W. REALTY) (Red-Light Exempt)
9:15	ELK TRAIL & ANTELOPE/BLACK BEAR
9:16	ELK TRAIL & COTTONTAIL
9:18	HOGAN & GRIZZLY DEN/NICKLAUS
9:19	HOGAN & FISHER/BLOCKER
9:23	LAKESHORE & TONY LEMA/BROWN DEER
9:24	16738 LAKESHORE
9:25	LAKESHORE & RAINBOW
9:27	LAKE SHASTINA & FAIRWAY (2 STOPS)
9:29	LAKESHORE & GALLOP PLACE
9:30	LAKE SHASTINA & MOUNTAIN/LINK
9:32	LAKE SHASTINA & SPEAR POINT
9:36	PINEHILL & WOODSIDE
10:00	OLD STAGE & NIGHTHAWK/EDDY CREEK

March 17, 2020

Weed Union Elementary School District

To: Governing Board Members

Subject: Board Agenda Item # 4.1. Approve Revision of the Academic Calendar for 2019-2020 to Reflect the Change to Spring Break

Enclosure: Revised 2019-2020 School Calendar

Weed Union Elementary School District Academic Calendar 2019-2020 - Revision

SCHOOL MONTH	S	M	T	W	TH	F	S	Student Days	Holidays, Vacation Days, Other
					1	2	3		
	4	5	6	7	8	9	10		
	11	12	13	14	15	16	17		15-Aug - 16-Aug Professional Development: No School for Students
August 19 -	18	19	20	21	22	23	24	3	19-Aug - 20-Aug Professional Development: No School for Students
September 13	25	26	27	28	29	30	31	5	21-Aug First Day of School
	1		3	4	5	6	7	4	2-Sep Labor Day
	8	9	10	11	12	13	14	5	
September 16 -	15	16	17	18	19	20	21	5	
October 11	22	23	24	25	26	27	28	5	
	29	30	1	2	3	4	5	5	
	6	7	8	9	10	11	12	5	
October 14 -	13	14	15	16	17	18	19	5	18-Oct End of First Quarter
November 8	20	21	22	23	24	25	26	5	
	27	28	29	30	1	2		4	28-Oct-31-Oct Early Release Days: Teacher Conferences
	3	4	5	6	7	8	9	5	1-Nov Professional Development: No School for Students
November 11 -	10		12	13	14	15	16	4	11-Nov Veteran's Day
December 6	17	18	19	20	21	22	23	5	11/22/2019 Early Release
	24	25	26	27		29	30	0	28-Nov; 29-Nov Thanksgiving Day; Admission's Days (Classified)
	1	2	3	4	5	6	7	5	25-Nov - 29-Nov School Holiday: Campus Closed
December 9 -	8	9	10	11	12	13	14	5	12/20/2019 Early Release
January 3	15	16	17	18	19	20	21	5	23-Dec - 3-Jan School Holiday: Campus Closed
	22	23	24		26	27	28	0	25-Dec Christmas Day
	29	30	31		2	3	4	0	1-Jan New Year's Day
January 6 -	5	6	7	8	9	10	11	5	16-Jan Snow Day
January 31	12	13	14	15	16	17	18	4	17-Jan End of the Semester
	19		21	22	23	24	25	4	20-Jan Martin Luther King, Jr. Day
	26	27	28	29	30	31	1	5	
February 3 -	2	3	4	5	6	7	8	5	
February 28	9	10	11	12	13	14	15	5	17-Feb - 21 Feb School Holiday: Campus Closed
	16		18	19	20		22	0	17-Feb President's Day
	23	24	25	26	27	28	29	5	21-Feb Lincoln's Birthday
March 2 -	1	2	3	4	5	6	7	5	
March 27	8	9	10	11	12	13	14	5	
	15	16	17	18	19	20	21	5	23- Mar - 27 Mar School Holiday: Campus Closed
	22	23	24	25	26	27	28	0	27-Mar End of Third Quarter
March 30 -	29	30	31	1	2	3	4	5	
April 24	5	6	7	8	9	10	11	5	
	12	13	14	15	16	17	18	5	12-Apr Easter Sunday
	19	20	21	22	23	24	25	5	
April 27 -	26	27	28	29	30	1	2	5	
May 22	3	4	5	6	7	8	9	5	
	10	11	12	13	14	15	16	5	
	17	18	19	20	21	22	23	5	
May 25 -	24		26	27	28	29	30	4	25-May Memorial Day
June 5	31		2	3	4	5	6	5	10-Jun Last Day of School; End of Second Semester
	7	8	9	10	11	12	13	3	11-Jun Professional Development: No School for Students
	14	15	16	17	18	19	20		
	21	22	23	24	25	26	27		
	28	29	30						

All Mondays are 1:00 pm release days.

March 17, 2020

Weed Union Elementary School District

To: Governing Board Members

Subject: Board Agenda Item # 4.2 Discuss and Adopt Possible MOU with CSEA and WCTA

Enclosure: MOU with CSEA and WCTA

**Memorandum of Understanding
Between
Weed Union Elementary School District
and
Weed CSEA, Chapter #391**

March 17, 2020

This Memorandum of Understanding is entered into by and between the Weed Union Elementary School District ("District") and the Weed California School Employees Association, Chapter #391 ("Association"). In order to promote public health and safety, and to reduce the negative financial impacts on employees, the parties agree:

1. When any bargaining unit member is directed to be absent from their school or worksite by order of any Federal, State or Local agency, including the school district, for reasons such as natural disaster, quarantine, epidemic, power outage, or other government order, the unit member shall receive their daily rate of pay and benefits. No employee will be charged sick leave, accumulated leave or docked pay if the school or worksite is closed for health and safety reasons unless allowed by law. Employees experiencing illness or needing to care for family members may continue to use sick leave, differential leave, and other leaves allowed by law and in accordance with District policy.

2. The parties agree to adjust the 2019-20 school and work year as follows:

- a) All district schools will be closed March 18, 19, and 20.
- b) All employees will remain at home and are not expected to work unless as directed by the Superintendent or designee.
- c) The District's spring break closure is moved from April 13-17 to March 23-27.
- d) There will be no school on March 30 and it will be a staff work day to determine next steps in learning and to conduct any necessary cleaning or other preventive steps regarding infectious disease response and / or preparation.
- e) The parties agree to add four additional instructional days and work days to the end of the current school year, June 11, 12, 15 and 16, 2020 in order to provide an instructional year of the same length.
- f) Essential personnel will be directed by the Superintendent or designee to provide services during the period of school closure as needed.
- g) Any unit member directed to work by the Superintendent or designee will receive the same amount of compensatory time off, which may be used as leave by the unit

member without loss of pay. (Example: a unit member who works 2 days during the period of school closure will receive 2 days of compensatory time off.)

h) In the event the District continues to provide meals or other services for students during any closure, the District shall ensure that an administrator and adequate numbers of staff are on site and available to ensure security.

3. The District retains the right to contact employees during the closure period, and to direct employees to return to work as needed in order to provide services or information to the District, including, but not limited to, services as disaster service workers under the Government Code.

4. The Association will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities.

5. The parties agree to meet and negotiate regarding any further changes to the work year or work day.

6. This MOU shall expire and be of no further force or effect on June 30, 2020, and shall not establish any precedent or past practice.

Alisa Cummings, Superintendent

Date

Shanna Machado, Association President

Date

**Memorandum of Understanding
Between
Weed Union Elementary School District
and
Weed Classroom Teachers Association**

March 17, 2020

This Memorandum of Understanding is entered into by and between the Weed Union Elementary School District ("District") and the Weed Classroom Teachers Association ("Association"). In order to promote public health and safety, and to reduce the negative financial impacts on employees, the parties agree:

1. When any bargaining unit member is directed to be absent from their school or worksite by order of any Federal, State or Local agency, including the school district, for reasons such as natural disaster, quarantine, epidemic, power outage, or other government order, the unit member shall receive their daily rate of pay and benefits. No employee will be charged sick leave, accumulated leave or docked pay if the school or worksite is closed for health and safety reasons unless allowed by law. Employees experiencing illness or needing to care for family members may continue to use sick leave, differential leave, and other leaves allowed by law and in accordance with District policy.
2. The parties agree to adjust the 2019-20 school and work year as follows:
 - a) All district schools will be closed March 18, 19, and 20.
 - b) All employees will remain at home and are not expected to work unless as directed by the Superintendent or designee.
 - c) The District's spring break closure is moved from April 13-17 to March 23-27.
 - d) There will be no school on March 30 and it will be a staff work day to determine next steps in learning and to conduct any necessary cleaning or other preventive steps regarding infectious disease response and / or preparation.
 - e) The parties agree to add four additional instructional days and work days to the end of the current school year, June 11, 12, 15 and 16 2020 in order to provide an instructional year of the same length.
 - f) Essential personnel will be directed by the Superintendent or designee to provide services during the period of school closure as needed.
 - g) Any unit member directed to work by the Superintendent or designee will receive the same amount of compensatory time off, which may be used as leave by the unit

member without loss of pay. (Example: a unit member who works 2 days during the period of school closure will receive 2 days of compensatory time off.)

h) In the event the District continues to provide meals or other services for students during any closure, the District shall ensure that an administrator and adequate numbers of staff are on site and available to ensure security.

3. The District retains the right to contact employees during the closure period, and to direct employees to return to work as needed in order to provide services or information to the District, including, but not limited to, services as disaster service workers under the Government Code.

4. The Association will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities.

5. The parties agree to meet and negotiate regarding any further changes to the work year or work day.

6. This MOU shall expire and be of no further force or effect on June 30, 2020, and shall not establish any precedent or past practice.

Alisa Cummings, Superintendent

Date

Danielle Dewhurst, Association President

Date

March 17, 2020

Weed Union Elementary School District

To: Governing Board Members

5. Board Comments

6. Adjournment

Time: _____